

## LETTER OF OFFER

Note: This is not a contract of sale document. Both the purchaser and vendor must sign a contract of sale document before this offer becomes legally binding. An offer may be withdrawn at any time before signing a contract of sale document. If you do enter into a contract of sale, it is advisable to check section 5 of the Land and Business (Sale and Conveyancing) Act 1994 regarding any cooling-off rights that you may have and how to exercise them.

We acknowledge that if this offer is accepted and subject to the notice below, I/we will be required to enter into and execute a contract in these terms. We acknowledge we may be one of several parties making offers to the Vendor to consider.

|   |                          |                            |  |
|---|--------------------------|----------------------------|--|
| Agent:  |                          |                            |  |
| Agent Mobile:   |                          | Agent Email:               |  |
| Property address:<br>(to which the offer relates)   |                          |                            |  |
| OFFEROR/s   |                          |                            |  |
| Full Names<br>of offeror/s:   | First Name:              | Middle Name:               | Last Name:   |
|   | First Name:              | Middle Name:               | Last Name:   |
| Address:  |                          |                            |  |
| Mobile:   | Mobile:                  | Email (1):                 |  |
| Offer amount \$   |                          | Email (2):                 |  |
| Proposed settlement date:   |                          | Deposit: \$                |  |
| CONDITIONS (if any, to which the offer is subject to)   |                          |                            |  |
| <input type="checkbox"/> NIL - Unconditional offer  | Subject to finance of \$ |                            | Pre-Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Subject to sale of property at:   |                          |                            |  |
| Sale Price Required:<br><br>Is your property currently on the market: <input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>Have you listed your property: <input type="checkbox"/> Yes <input type="checkbox"/> No |                          | Finance Broker<br>Details: | Name:<br><br>Mobile:<br><br>Email:                                     |
| Other:  |                          | Conveyancer<br>Details:    | Name:<br><br>Mobile:<br><br>Email:                                     |
|   |                          |                            |  |

### ATTENTION AGENTS AND SALES REPRESENTATIVES

Before the Vendor accepts this offer you must ensure that any written offers you have received have been presented to the Vendor and any offers which have been communicated to you but not yet recorded in writing have been communicated to the Vendor.

### EASIEST WAY TO RETURN YOUR LETTER OF OFFER

1. Take a photo of your signed letter of offer on your phone and send via text message/email to the selling agent.
2. Scan your signed letter of offer and email to the selling agent.

*Important: If you do not receive acknowledgment of offer by 5pm same business day, please contact the selling agent immediately.*

|  |        |
|--|--------|
| ACKNOWLEDGEMENTS   |        |
| <b>I (The Offeror/s) acknowledge this is my best and final offer</b> |        |
| <b>The Offeror/s acknowledges receipt of the R3</b>                  |        |
| Offeror/s signature:   | Dated: |
| The Vendor/s acknowledge/s receipt of this Letter of Offer:          |        |
| Vendor's signature:  | Dated: |

# Form R3

## Buyers information notice

*Land and Business (Sale and Conveyancing) Act 1994 section 13A*

*Land and Business (Sale and Conveyancing) Regulations 2010 regulation 17*

- Before you buy a home there are a number of things that you should investigate and consider. Though it may not be obvious at the time, there could be matters that may affect your enjoyment of the property, the safety of people on the property or the value of the property.

The following questions may help you to identify if a property is appropriate to purchase. In many cases the questions relate to a variety of laws and standards. These laws and standards change over time, so it is important to seek the most up to date information. Various government agencies can provide up to date and relevant information on many of these questions. To find out more, Consumer and Business Services recommends that you check the website: [www.cbs.sa.gov.au](http://www.cbs.sa.gov.au)

- Consider having a professional building inspection done before proceeding with a purchase. A building inspection will help you answer some of the questions below.

The questions have been categorised under the headings **Safety**, **Enjoyment** and **Value**, but all of the issues are relevant to each heading.

### Safety

- Is there **asbestos** in any of the buildings or elsewhere on the property eg sheds and fences?
- Does the property have any significant **defects** eg **cracking** or **salt damp**? Have the wet areas been **waterproofed**?
- Is the property in a **bushfire** prone area?
- Are the **electrical wiring**, **gas installation**, **plumbing** and **appliances** in good working order and in good condition? Is a **safety switch (RCD)** installed? Is it working?
- Are there any prohibited **gas appliances** in bedrooms or bathrooms?
- Are **smoke alarms** installed in the house? If so, are they **hardwired**? Are they in good working order and in good condition? Are they compliant?
- Is there a **swimming pool and/or spa pool** installed on the property? Are there any safety barriers or fences in place? Do they conform to current standards?
- Does the property have any **termite** or other pest infestations? Is there a current preventive termite treatment program in place? Was the property treated at some stage with persistent organochlorins (now banned) or other toxic termiticides?
- Has fill been used on the site? Is the soil contaminated by **chemical residues** or **waste**?
- Does the property use **cooling towers** or manufactured warm water systems? If so, what are the maintenance requirements?

### Enjoyment

- Does the property have any **stormwater** problems?
- Is the property in a **flood prone** area? Is the property prone to **coastal flooding**?
- Does the property have an **on-site wastewater treatment facility** such as a **septic tank** installed? If so, what are the **maintenance requirements**? Is it compliant?
- Is a **sewer mains connection** available?
- Are all gutters, downpipes and stormwater systems in good working order and in good condition?
- Is the property near **power lines**? Are there any trees on the property near power lines? Are you considering planting any trees? Do all structures and trees maintain the required clearance from any power lines?
- Are there any **significant trees** on the property?
- Is this property a unit on **strata** or **community title**? What could this mean for you? Is this property on strata or community title? Do you understand the restrictions of use and the financial obligations of ownership? Will you have to pay a previous owner's debt or the cost of planned improvements?
- Is the property close to a hotel, restaurant or other venue with entertainment consent for live music? Is the property close to any industrial or commercial activity, a busy road or airport etc that may result in the generation of **noise** or the **emission of materials or odours** into the air?
- What appliances, equipment and fittings are included in the sale of the property?
- Is there sufficient car parking space available to the property?

### Value

- Are there any **illegal** or **unapproved additions**, **extensions** or **alterations** to the buildings on the property?
- How **energy efficient** is the home, including **appliances** and **lighting**? What **energy sources** (eg **electricity, gas**) are available?
- Is the property connected to SA Water operated and maintained mains **water**? Is a mains water connection available? Does the property have a **recycled water** connection? What sort of water meter is located on the property (a **direct** or **indirect meter** – an indirect meter can be located some distance from the property)? Is the property connected to a water meter that is also serving another property?
- Are there water taps outside the building? Is there a **watering system** installed? Are they in good working order and in good condition?
- Does the property have **alternative sources** of water other than mains water supply (including bore or **rainwater**)? If so, are there any special maintenance requirements?

For more information on these matters visit: [www.cbs.sa.gov.au](http://www.cbs.sa.gov.au)

**Disclaimer:** There may be other issues relevant to the purchase of real estate. If you are unable to ascertain enough information about the questions raised in this form and any other concerns you may have we strongly recommend you obtain independent advice through a building inspection, a lawyer, and a financial adviser.