

# OREA

## Tenancy Application Form

Application to be submitted within the next business day

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Property Address:



(02) 8313 8454



(02) 8313 8431



Shop 4B/ 33 Epsom Road, Rosebery



[info@onlinerealestateagents.com.au](mailto:info@onlinerealestateagents.com.au)



[onlinerealestateagents.com.au](http://onlinerealestateagents.com.au)



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## TENANCY APPLICATION CHECKLIST

All applicants over 18 years old of age will need to provide identification documents.

Please attach 100 points of identification to this application

Drivers License/ Passport/ Visa/ Birth Certificate	40 Point <input type="checkbox"/>	Recent Pay slips(2)/ Letter from Employer/ Accountant letter	20 Point <input type="checkbox"/>
Tenant Rent Ledger/ Rental Reference/ Proof of ownership	40 Point <input type="checkbox"/>	Electricity/ Gas/ Telephone Bill	20 Point <input type="checkbox"/>
Medicare/ Student Card Concession/ Pension Card	10 Point <input type="checkbox"/>		

### PROCESSING OF APPLICATIONS

Please keep in mind that the processing of applications involves checking numerous references. It is in your best interest to provide business hours contact details for all references. When you have completed checking your references the application will then be discussed with the Landlord. The Landlord may take time to deliberate the decision. We will contact you to advise if your application is successful. Your application is regarded as a confidential document. If your application has been unsuccessful it will be destroyed. Please advise our office if you wish to be considered for alternative properties. Please ensure you are thorough in obtaining all required documents as incomplete applications will not be considered.

### BOND AND OUTGOING RENTAL PAYMENT

The security bond must be paid directly to Rental Bonds Online before your signing appointment with our office and before the lease commencement date. On going rent is to be paid only via EFT to our Trust Account.

### Text

#### CONFIRMATION APPROVAL

I confirm that I have attached all of the required information for my application to be processed.

I confirm that I have read and understood all the terms, conditions and declarations within this application and that all information provided is true and correct.

I confirm and understand that initial payment must be made by EFT within 24 hours after approval of application. No personal cheques will be accepted and that the keys to the property will not be handed over until the lease agreement has been signed by all applicants and the bond is paid in full.

I confirm that to my knowledge there are no in the past or future that will affect my ability to care for or meet the rental amount requirements of the property.

Applicant's full name:

Applicant's signature:

Date:

## Let us take the stress out of moving home.

**OREA Connect** takes care of connecting all core home moving needs. We can connect your essential services including electricity, gas, home phone, internet, Pay TV, and much more to a range of leading providers.

Please complete the "free connections" section your Tenancy Application Form.



## PROPERTY DETAILS:

**Address of Property:**

Rent per week:  Lease Commencement Date:

Lease term: ☐ 6 months ☐ 12 months Have you inspected the property? ☐ Yes ☐ No

Number of occupants:  Adults  Children Ages of children:

## PERSONAL DETAILS:

Mr ☐ Ms ☐ Miss ☐ Mrs ☐

**Full Legal Name**

First Name Middle Name Surname

Date of Birth:  Mobile Number:

Home Number:  Work Number:

Email Address:

Driver's License No:  Expiry date:

Passport No:  Country of Issue:

Names of others Applicants	
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

## RENTAL HISTORY:

**Current Address:**

Time at Current Address:  Years  Months Weekly rent:

Current Agent/ Landlord:  Contact No:

Why are you leaving this address ?

Previous Address:

Time at Previous Address:  Years  Months Weekly rent:

Previous Agent/ Landlord:  Contact No:

## EMPLOYMENT HISTORY:

**Occupation:**  **Company:**

Address:

Contact Person:  Phone No:

Time at Current Company:      Years      Months      Net Income:        
 Previous Occupation:      Previous Company:        
 Address:        
 Contact Person:      Phone No:        
 Time at Previous Company:      Years      Months      Net Income:     

## REFERENCES:

**Professional Reference:**

Relationship to you:      Phone No:     

**Personal Reference:**

Relationship to you:      Phone No:     

## EMERGENCY CONTACT:

Current Address:     

Relationship to you:      Phone No:     

Address:     

## OTHER INFORMATION:

Car registration:     

Do you have any pets? ☐ Yes ☐ No      Breeds and number:     

### Small BIO about yourself and why you think this property is for you

## DECLARATION:

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees and employer/s
- (c) Any record listing or database of defaults by tenants such as NDT, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting;

NTD: 1300 563 826  
TICA: 1902 220 346  
TRA: (02) 9363 9244

If I default under the rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to: (a) communicate with the owner and select a tenant

- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable) (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)

I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, The Agent cannot provide me with the lease/ tenancy of the premises.

Signature of The Applicant

Date

X

/ /

# OREA Connect

OREA Connect is a FREE & EASY service connection utilities and other services. If the agent approve this application, a provider company YourPorter will be contacting you by phone, sms, or email for their purposes of assisting you to connect your utilities within 24 hours of signing the Residential Tenancy Agreement for next business day connection.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Electricity    | <input type="checkbox"/> Telephone                   | <input type="checkbox"/> Pay TV           |
| <input type="checkbox"/> Gas            | <input type="checkbox"/> Internet                    | <input type="checkbox"/> Health insurance |
| <input type="checkbox"/> Car insurance  | <input type="checkbox"/> Home loans                  |   |
| <input type="checkbox"/> Life insurance | <input type="checkbox"/> Home and Contents insurance |   |

I/We consent to the disclosure of this application form (including an personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/ us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge the agent, its employees and YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their respective policies, which are available at [www.yourporter.com.au/general/privacy-policy](http://www.yourporter.com.au/general/privacy-policy). YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing services fee).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for a connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application I/We understand YourPorter is a valuable product and that I/We are under no obligation to use YourPorter.

Signature of The Applicant

X

Date

## OREA Community Benefits

**Connecting local people to local businesses.**

OREA community benefits connects local people to the local businesses to grow our neighbourhood together.

By joining OREA community benefits, not only you support the small businesses such as Gyms, Cafes, restaurants, supermarkets, hairdressers, bottle-shops and etc., but also you benefit from the range of great discounts of from 5% to 20% with every visit.

This is a love of the community for the members of the community in our area. Please speak to one of our friendly agents to receive more information about OREA community benefits.

☐ **Yes please, sign me up !**